



CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: General Services Department

DATE: June 11, 2018

SUBJECT: Approval – Res. 18-____; Approving a Policy for the Use of Unmanned Aircraft Systems.

ATTACHMENTS: Res. 18-_____

CONFLICT OF INTEREST

None

RECOMMENDATION

For the City Council to approve a Resolution authorizing the use of unmanned aircraft systems.

EXECUTIVE SUMMARY

The Clovis City Council is being requested to approve a resolution in support of authorizing the use of unmanned aircraft systems (aka drones) for insurance coverage. In order to provide coverage for drones owned and operated by the City, the Central San Joaquin Valley Risk Management Authority (CSJVRMA) requires a resolution approving the use of drones.

BACKGROUND

Prior to the 2017/2018 program year, drones were completely excluded from the CSJVRMA Liability Program. As of July 1, 2017, the CSJVRMA has added coverage of drones to participating Cities as long as the City meets the conditions established below:

- (a) The unmanned aircraft system is operated in compliance with applicable Federal Aviation Administration (FAA) rules and regulations, including as necessary under a proper and valid Certificate of Authorization (COA) obtained from the FAA.

(b) The operation of the unmanned aircraft system by an employee of the member city was approved, prior to operation, by a member employee or official, which employee or official was acting in a management or supervisory role when approving the operation of the unmanned aircraft system.

(c) The operation of the unmanned aircraft system is in the course of legitimate activity which was approved by a member employee or official, which employee or official was acting in a management or supervisory role when approving the operation of the unmanned aircraft system.

(d) If necessary, the appropriate agency of the member city has properly secured a search warrant prior to the operation of the unmanned aircraft system.

(e) The Governing Body of the member before use has approved use of unmanned aircraft systems.

Currently, the City has one (1) drone which a COA has been authorized by the FAA. Other departments within the City have expressed interest in obtaining a drone for various operations in the future.

FISCAL IMPACT

None.

REASON FOR RECOMMENDATION

Staff recommends that City Council adopts the resolution authorizing approval for the use of unmanned aircraft systems for coverage.

ACTIONS FOLLOWING APPROVAL

If approved, staff will provide the Departments with an Administrative Order regarding drone use and assist with implementation.

Prepared by: Charles W. Johnson, Management Analyst

Submitted by: Shonna Halterman, Director of General Services



RESOLUTION 18-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVIS,
CALIFORNIA, AUTHORIZING THE USE OF UNMANNED AIRCRAFT SYSTEMS**

WHEREAS, the Federal Aviation Administration (FAA) has promulgated regulations related to the operation of drones commonly known as Small Unmanned Aircraft Rule Part 107;

WHEREAS, the City of Clovis may operate small unmanned aircraft systems, 55 pounds or less, pursuant to FAA Part 107 regulations and state and local laws;

WHEREAS, the City Council is enacting this resolution in order to outline the permissible uses of drones by the City of Clovis.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Clovis hereby finds and determines:

1. The unmanned aircraft system shall be operated in compliance with all applicable federal, state, and local laws, rules and regulations, including but not limited to FAA rules and regulations;
2. The operation of the unmanned aircraft system is in the course of legitimate activity by an employee of the City of Clovis and will be approved, prior to operation, by a City of Clovis employee or official, acting in a management or supervisory role; and
3. If necessary, the City of Clovis will properly secure a search warrant prior to the operation of the unmanned aircraft system.

The foregoing resolution was introduced and adopted at a regular meeting of the City Council of the City of Clovis held on June 11, 2018 by the following vote, to wit.

AYES:

NOES:

ABSTAIN:

ABSENT:

DATED: June 11, 2018

Mayor

City Clerk