

Making a Survey123 form using the Survey123 Web Builder

1. Make sure your ArcGIS Org login has [publishing privileges](#), then log into your Org, at <http://www.arcgis.com> Open a new browser tab and open <http://survey123.arcgis.com>. Confirm that your logins match between the two tabs.
2. In the Survey123 tab, click "My Surveys" up top. You'll see existing surveys. Click the button "+ Create New Survey" and choose "From Survey123 Web".
3. In the new survey's NAME blank, type your name. In Summary, type your name and "Test". For Tags, type "Test". Hit "Create". The app will begin creating key content, and will open the WYSIWYG builder.
4. From the right-hand column of the "YourName" survey page, click "Singleline Text" to add it to the left side of the page. The item appears in the first/only slot at left, showing a question label and a blank for a user to enter a response.
5. Click the question label at left to display the components at right. For "Label" type "YOUR NAME". For "Hint" type "Type your first name and last name, or just initials, as directed." Leave "Default value empty." In "Validation," make it required. Leave the rest unchanged. The first question is done.
6. Atop the right column, click the "+ Add" button. Click "Single Choice" to move this question type into the second slot. Click the question label at left to display the components at right. For "Label", type "Rock-Post-GreenPlant." For the hint, type "Choose one." In the choices, enter "Rock" for one, "Post" for another, and "GreenPlant" for the third. Leave the rest unchanged.
7. Atop the right column, click the "+ Add" button. Click "Number" to move this question type into the third slot. Click the question label at left to display the components at right. For "Label", type "Size_feet." For the hint, type "Enter the number of feet in the largest direction." Click "Must be an integer", and "Set Min/Max", and set "Min" at 1, and Max at 99. Leave the rest unchanged.
8. Atop the right column, click the "+ Add" button. Click "GeoPoint" to move this question type into the fourth slot. Click the question label at left to display the components at right. For "Label", type "FeatureLocation". For the hint, type "Where is this? Pan/zoom to move the pin."
9. At the bottom of the right column, click "SAVE". Click "Preview" to see a preview, note any items to change, then click the "x" to close the preview. Back in the question, make any necessary edits. When finished, click SAVE again. Click "PUBLISH". Survey123 will complete publishing your survey into the Org, in your login's contents. (In your AGO Org tab, view "My Contents.")
10. Click "MySurveys" atop the Survey123 tab page. You should see your new survey. At the bottom of your survey's icon box, click the "Collaborate" button and choose the appropriate group with which to share your survey. Only people in that group will be able to share your survey.

Congratulations on making a nifty survey just with a web browser. If you liked this, explore the next level, using a spreadsheet, which will support attachments, multiple languages, more elaborate question styles, and more. See <http://esriurl.com/funwithgis191> and <http://survey123.arcgis.com/videos>.